**Actions**

**21/10/2021**

**Recording –** <https://rmiteduau.sharepoint.com/:v:/r/sites/Assignment3namepending/Shared%20Documents/Meetings/Recordings/Meeting%20in%20_Meetings_-20211021_203807-Meeting%20Recording.mp4?csf=1&web=1&e=jgPD3g>

**Product Pitch – Investment Pitch**

- Colin – **Script** (draft by monday FINISHED by thursday)

- Michail Putting – **Together**

- Gesina – **Storyboard**

Team Name later

**Team Profile** (deadline by Monday)

Liane with Samuel – **Tools**

Colin – **Project Description**

Samuel – **Aims**

Gesina – **Plans and Progress**

**Roles –** to be determined

Colin and Michail – **Scope and Limits**

Liane – **Tools and Technology –** everyone gives what they used and why they used it

Gesina (writing part) – **Testing** (we will test as a group)

Colin – **Time frame**

Liane and Gesina – **Risks**

Michail – **Group processes**

Samuel and Gesina – **Skills and Jobs**

**Website**

Everyone will be uploading parts they have done

Liane and Michail presentation